

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

hynetwork

ANNEX 3

OPERATING MANUAL

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.



TABLE OF CONTENTS

1	<i>General Provisions</i>	3
2	<i>Measurement of Quantities</i>	4
3	<i>Allocation</i>	5
4	<i>Balancing</i>	6
5	<i>Nomination</i>	8
6	<i>Operation</i>	9
7	<i>Transfer of Capacity or transfer of Usage Rights</i>	10
8	<i>Hynetwork Contact Details.....</i>	12

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

1 General Provisions

- 1.1 Terms defined in the Operating Manual shall have the same meaning as in the General Terms and Conditions Transport, specifically those outlined in Annex 1 (*Definitions*). These terms shall be interpreted as defined in their respective sections and shall apply in both singular and plural forms.
- 1.2 HNS and Shipper shall conduct their respective operations in a prudent and efficient manner. Parties will inform each other as soon as reasonably possible of any foreseeable condition or occurrence that could affect the quantity of Gas, quality of Gas or pressure of Gas at the Entry Point or Exit Point.
- 1.3 For operational purposes, both Parties shall be reachable twenty-four (24) hours a day and every day of the year by phone and any mutually agreed other communication system.
- 1.4 Communication and Edig@s protocol

Disclaimer for phase 1:1 – intentionally left blank
- 1.5 Whenever Parties agree it to be necessary, documents, notices or other information, other than (Re)Nominations and (Re)Confirmations, required to be supplied under this Operating Manual, shall be exchanged by the use of a secure data communication system, via the business partner portal. This portal provides web-based access to relevant Shipper information via the following link: (<https://my.hynetwork.nl/>).

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

**2 Measurement of Quantities****2.1 Introduction**

The Measured Gas Flow is determined at the Entry Point(s) and the Exit Point(s) in accordance with conditions set out in the Connection Agreement(s) with Connected Parties.¹

2.2 Publication of Measured Gas Flow

The Measured Gas Flow will be available for Shippers via the online service B2B (Business to Business). B2B makes it possible to download information and integrate it in system of the Shipper. This service provides automated application programming interfaces to retrieve information.

¹ General Terms and Conditions of the Connection Entry - Annex 6 (Fiscal and non-fiscal Metering Manual) and General Terms and Conditions of the Connection Exit - Annex 6 (Fiscal and non-fiscal Metering Manual).

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

3 Allocation

3.1 General

Allocation shall be performed by HNS in accordance with the Allocation Rules as set out in Annex 5 (*Allocation Rules* – to be determined) of this GTC as well as in Annex 8 (*Allocation Procedure* – to be determined) of the Connection Agreement.

For the 1:1 phase, allocation shall be based on metering results. There will be no nomination in the first phase when only one shipper (1:1) is active on an HNS Sub-Transport System. As soon as there are multiple shippers (N:M) active on an HNS Sub-Transport System, nominations will become applicable and additional allocation roles will apply.

3.2 Allocation role

[Intentionally left blank]

3.3 Allocation at network point(s)

[Intentionally left blank]

3.4 Publication of (re)allocations

HNS publishes both the Near Real Time Data and Monthly Data on the business partner portal. The Near Real Time Data will be available via the online service B2B, and the Monthly Data will be published on the business partner portal between the 4th and the 16th business day after closing the Month.

If HNS exercises its rights conform GTC Article 5.2.7, HNS will inform Shipper with corrected Monthly Data through the business partner portal.

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

4 Balancing

4.1 General

The contours for balancing of Gas can be found in Article 6 "Balancing" of the GTC and in the Annex 6 (*Pipeline Flexibility Service*) of the GTC. Further details of the operational use of Pipeline Flexibility Service can be found in this chapter.

4.2 Operational use of Pipeline Flexibility Service

1:1 phase

This phase is effective if only one Shipper has one or more active Contract Data Sheets in the relevant HNS Sub-Transport System. The use of Pipeline Flexibility Service in phase 1:1 is based on pressure. The Shipper can balance his portfolio within the bandwidth of operational pressure range as stated in Annex 12 – Pressure specification.

The difference between the allocation at the Entry Point and the allocation at the Exit Point determines whether Shipper has Parked Gas or Borrowed Gas.

Shipper guarantees to HNS that at no time he shall exceed or fall short of the operational pressure regime for whatever reason. Shipper shall take all actions that may be useful or desirable to stay within the bandwidth of operational pressure at its Entry and Exit Point(s).

HNS can advise and/or instruct the Shipper to take any of the following actions, or other similar actions:

- a. temporarily increase, decrease or cease the flow of Entry Gas and/or Exit Gas at one or more specified Entry Points or Exit Points to prevent exceeding or falling short of the operational pressure range from occurring;
- b. temporarily increase, decrease or cease the flow of Entry Gas and/or Exit Gas at one or more specified Entry Points or Exit Points at a flow rate specified by HNS to bring the pressure in the HNS Sub-Transport System back in the operational pressure range as the case may be;
- c. [Intentionally left blank]

In addition, if HNS acting as a Reasonable and Prudent party finds this useful, HNS may itself take the steps referred to under paragraph (a) and (b) above and/or take such other measures as HNS deems useful for that purpose without any liability towards the Shipper and/or rights of reimbursement for the Shipper.

In addition, HNS may itself take the steps referred to under paragraph (a) and (b) above and/or for that purpose flare quantities of Shipper's Gas without any right of reimbursement or replacement for Shipper as the Party that shall be deemed to be liable for such Gas loss.

Further, the Shipper shall enter deliberation with HNS to prevent future situations.

A failure or delay by HNS to issue an advice or instruction does not in any way limit the charges or Shipper's liability under the Agreement (including this Annex).

Upon receipt of an instruction the Shipper shall take such actions as required to comply with the requests made by HNS and such other actions as may be useful or desirable to cease exceeding or falling short of the operational pressure range. Conformance with these instructions will be mandatory. If the Shipper does not comply with these instructions HNS ultimately has the right to suspend or terminate the Shipper's right to use Contracted Capacity without any right for compensation for Shipper.

End of term phase 1:1

As stated in art. 3.1.2 of the Annex 6 (*Pipeline Flexibility Service*) the working of Pipeline Flexibility Service as stated for the 1:1 phase will cease to be effective. The 1:1 phase will

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

cease on the day a Contract Data Sheet of a second Shipper becomes effective in respect of the relevant HNS Sub-Transport System. HNS shall provide Shipper with one (1) year (365 days) prior notice thereof.

Operational pressure range at end of term phase 1:1

If there is Parked Gas or Borrowed Gas at the end of phase 1:1 for the specific HNS Sub-Transport System, then HNS will inform the Shipper if this amount exceeds the Pipeline Flexibility Allowance the shipper gets allocated for the N:M phase of that relevant HNS Sub-Transport System. If this is the case, for a period of 10 Days following the end of phase 1:1, Shipper may receive or deliver quantities of Gas required to correct the imbalance.

If, at the end of the 10-Day period at the end of phase 1:1 for the relevant HNS Sub-Transport System the imbalance is not corrected, then HNS may;

- a. if the Imbalance is a Parking Imbalance, (i) sell (as agent of Shipper) to third parties a quantity of Gas in the relevant HNS Sub-Transport System equivalent to the quantity of the Imbalance and, following the sale, pay to Shipper the proceeds received by HNS from the sale less HNS' reasonable costs or (ii) if HNS acting as a Reasonable and Prudent party deems this necessary, flaring a quantity of Gas in the HNS Sub-Transport System equivalent to the quantity of the Imbalance without any right of reimbursement for Shipper; or
- b. if the Imbalance is a Loan Imbalance, purchase quantity of Gas that is required to correct the Imbalance, cause the quantity of Gas purchased by HNS to be delivered for or on account of Shipper and charge Shipper an amount equal to the actual cost incurred by HNS in purchasing the quantity of Gas plus HNS' reasonable costs.

In purchasing or selling Gas under this Chapter 4, HNS may act in its own interests but must act reasonably.

N:M phase

[intentionally left blank]

4.3 Balancing

[intentionally left blank]

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

The logo for hynetwork, featuring the word "hynetwork" in a blue, lowercase, sans-serif font.**5 Nomination**

[Intentionally left blank]

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

6 Operation

The HNS Transport System is a network in development (as described in GTC Article 3.3) and will have different phases in her development in which operation differs.

6.1 General

At all times the Shipper is responsible for his Connected Parties to act accordingly to keep the pressure within the minimum and maximum operating pressure as stated in Annex 7 (*Pressure Specification*). For the avoidance of doubt, the pressure at the Entry needs to be kept below the maximum operating pressure and the pressure at the Exit needs to be kept above the minimum.

The shipper is also responsible for his Connected Parties to feed in on-spec Gas into the HNS Transport System. It is the sole responsibility of Shipper to keep the quality of the Gas within the quality specification as stated in Annex 2 (*Quality and Temperature Specifications*).

Shipper will have a 24/7 reachable dispatch centre and disclose the contact details to HNS through the format HNS publishes on the business partner portal. It is the sole responsibility of Shipper to keep this information up-to-date and inform HNS when changes herein occur.

Metering and allocation data is available to the Shipper via the online service B2B.

6.2 Nomination

[Intentionally left blank]

6.3 Maintenance

[Intentionally left blank]

6.4 Capacity restrictions (due to expansion of the network)

[Intentionally left blank]

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

7 Transfer of Capacity or transfer of Usage Rights²

7.1 Transfer of Capacity during phase 1:1

- 7.1.1 During phase 1:1, it is only possible to transfer the Contracted Capacity in its entirety. Sub-dividing the Contracted Capacity during phase 1:1 is not possible.

7.2 Transfer of Usage Rights during phase 1:1

- 7.2.1 During phase 1:1, it is only possible to transfer the Usage Rights in its entirety. Sub-dividing the Usage Rights during phase 1:1 is not possible.
- 7.2.2 Shipper may request HNS to register a transfer of Usage Rights to another Shipper, subject to timely notification as specified in Article 7.2.4 of this Operating Manual.
- 7.2.3 The only document which can be used for transfer requests is the applicable 'Form for transfer of Usage Rights' which will be sent to Shipper on request. Any other document will not be accepted by HNS. In the transfer request, the desired amount of Usage Rights to be transferred, the starting date, the ending date and the Entry Point and Exit Point must be filled out. The transfer request must be fully completed and signed by the delivering party and the receiving party. If the transfer request is not fully completed and/or not signed by both parties, it will not be accepted by HNS.

The transfer request can be submitted by e-mail to:
customerdesk@hynetwork.nl

7.2.4 General conditions applicable to a transfer request

In general, the following conditions always apply to transfer requests: Confirmation of a transfer of Usage Rights to HNS must be sent before the start of the last Month prior to the next Year.

7.2.5 Processing of a transfer request by HNS

The processing of transfer requests will be done by the customer desk of HNS.

HNS will check if:

1. The transfer request is fully completed and signed.
2. The transfer request is received within the time limits indicated in Article 7.2.4.
3. The receiving party qualifies as Registered Customer in accordance with Article 2.1 of the General Terms and Conditions.
4. The requested amount of the Usage Rights to be transferred does not exceed the amount of Contracted Capacity that has been contracted by the Shipper.

Only if all conditions are met, HNS will accept the transfer request. If one or more of the conditions is not met, HNS will reject the transfer request.

In the case of acceptance of the transfer request, HNS will register the transfer, meaning that the Usage Rights of the transferor will be decreased by the transferred amount of Usage Rights and that the Usage rights of the transferee will be increased by the transferred amount of Usage Rights during the transfer period.

Upon receipt by HNS, a completed and signed transfer request establishes a binding declaration of Shipper to enter into an agreement as specified in the request. Conclusion of the transfer request is only subject to acceptance by HNS. HNS will only process transfer requests on Business Days during office hours, being from 09:00 hours LET to 17:00 hours LET.

7.2.6 Conclusion of a transfer request

If a transfer request is accepted and successfully processed, HNS will validate the request by countersigning the form. HNS will upload a fully signed copy of the transfer form to the

² Limitations may apply during phase 1:1.

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.



business partner portal to both the delivering and the receiving party simultaneously. From the moment of receipt of the fully signed transfer form by the delivering and the receiving party, the transfer takes effect at the requested start date filled out in the transfer form, considering lead times mentioned in Article 7.2.4. If a transfer request is not accepted, HNS will mention the reasons for the rejection in the form. HNS will upload a copy of the rejected transfer form to the business partner portal to both the delivering and the receiving party simultaneously.

7.3 Transfer of Capacity and Transfer of Usage Rights in N:M phase

[Intentionally left blank]

Annex 3

To the General Terms and Conditions - Transport Agreement.
Established after extensive consultation of representative organizations.
Version 2.0. 25 June 2026.

**8 Hynetwork Contact Details**

Below the contact details for dispatching and emergencies and contract related subjects.

Emergencies can be reported to the Central Commando Post (CCP) in Groningen 24 hours per day. Also, for operational questions regarding transport of Gas you can contact the CCP.

For other questions then dispatching or emergencies our customer desk is available during working days from 09:00 to 17:00.

Address: Hynetwork Services B.V.
Concourslaan 17
9727KC Groningen

or

Hynetwork Services B.V.
P.O. Box 2134
9704 CC Groningen

Telephone: +31 (0)50 – XXX XX XX (24/7 for dispatching and emergencies)

E-mail: customerdesk@hynetwork.nl (customer desk)